SEAMLESS DIGITAL TRANSFORMATION IN EDUCATION:
Addressing today’s challenges with comprehensive solutions

Educational institutions of all sizes are searching for ways to operate more efficiently and maintain compliance with regulatory requirements.

**EFFICIENT RESPONSE TIMES**
Difficulty accessing correct information; slow, chaotic processes.

**SECURITY**
Preventing unauthorized access; data backup, disaster recovery.

**COMPLIANCE**
with FERPA regulations; confidentiality of student records.

**COST EFFECTIVENESS**
High storage costs in multiple locations; time and labor-intensive processes.

OUR WORKFLOW SOLUTIONS GIVE EDUCATION FACILITIES:

**PRODUCTIVITY**
Recoup the time you lose to information searches and chaotic processes.

**REACTIVITY**
React to your students’ needs in a timely, professional manner.

**VISIBILITY**
Maintain a clear overview of your processes, track important metrics and response times.

**COMPLIANCE**
Help keep student record information safe, secure and confidential.

**FLEXIBILITY**
Access your information anytime, anywhere. Easily upgrade and expand.

SMART CHANGE STARTS HERE.
TRANSFORMING EDUCATION

SECURE DIGITAL ARCHIVE
Documents are stored within a secure repository, enabling disaster recovery and compliance with confidentiality and retention regulations.

STUDENT FILES
Student records can be grouped by student into electronic binders. Administrators can efficiently access info and notice missing documents.

EMAIL INTEGRATION
Automatically collect emails to remove dependence on personal email accounts and be sure you don’t miss student communications.

E-FORMS
Transcript requests and job applications can be efficiently collected, approved and tracked using electronic forms.

WORKFLOW AUTOMATION
Standard procedures can be automated to make student onboarding and transcript requests more efficient.

THEREFORE™ PORTAL
Share documents with students, so they can easily access exam results, class lists, registration schedules, etc.

AUDIT CAPABILITIES
Audit trail and workflow histories provide traceability when it comes time for compliance audits.

RETENTION POLICIES
Easily comply with student record retention regulations by setting policies for when documents should be deleted.

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