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## **KOFAX AUTOSTORE<sup>®</sup> 8.0**

Automated, Distributed Capture

**SMART CHANGE STARTS HERE.**

# CAPTURE INBOUND DOCUMENTS AND INFORMATION WITH AUTOMATED DOCUMENT CAPTURE WORKFLOWS

Kofax AutoStore is an integrated solution that enables automated document capture workflows from a wide range of supported hardware and software platforms.<sup>1</sup> It's built for the office, providing capabilities designed to help workers be more efficient and productive in the way they work, while providing enterprise-level information security and governance controls.<sup>2</sup> By working across an extensive range of supported devices and business systems, Kofax AutoStore offers a central way to manage document and data capture activities across compatible enterprise IT environments. Enterprises can begin their digital transformation journey with simple and functional solutions that are designed to deliver reliable capture, process, and routing results. These can also be scaled to address more complex tasks and process workflows as an organization grows into a more efficient digital workplace.

## How Does Kofax AutoStore Work?

Kofax AutoStore utilizes your existing infrastructure and captures information from a wide range of supported device platforms, including many of the following:<sup>3</sup>

- Multifunctional Printers (MFPs)
- Smartphones
- Emails
- Fax servers
- Shared/public folders
- FTP sites
- Microsoft® Office® applications<sup>1</sup>
- PC desktops
- XML data streams and other sources
- Online web forms

Captured information can be processed based on predefined business rules that determine how the information is saved, stored, processed, and routed. Scanned images can be enhanced for improved readability, text can be converted into editable electronic information, and bar codes can be read, resulting in rich information that can be added to important business system records or for later retrieval. Processed documents and resulting index data can be distributed in several ways, including the following:

- Fax and email messages
- Supported systems,<sup>1</sup> including many enterprise or resource planning (ERP), customer relationship management (CRM), and enterprise content management (ECM)
- FTP sites and network folders

Data from corresponding documents can even be routed to multiple destinations simultaneously and selectively. These automated tasks can be performed effortlessly from any supported device platform, including a compatible MFP front panel. Automated workflows help your information go where you want it to go quickly.

## KEY CAPABILITIES

- Common user experience across multiple capture channels (desktop, email, MFP, mobile, etc.)
- Microsoft authentication support
- Bi-directional database integration
- Image correction
- Bar code recognition
- OCR processing
- Document conversion
- Electronic forms processing
- 40+ pre-built business system connectors<sup>1</sup>
- Pre-built cloud storage connectors<sup>1</sup> (BOX™, Google Drive®, Microsoft® OneDrive®, and SharePoint®, etc.)
- Customizable mobile interface
- Business process automation and workflow support

## BENEFITS OF KOFAX AUTOSAVE

- Security features around your business information help protect sensitive data and its integrity.<sup>2</sup>
- The enhanced and enriched information quality and detail help increase the productivity and efficiency of your workforce while limiting errors and redundant manual tasks associated with managing and processing documents and information.
- The setup and application of consistent business rules help track the movement and use of documents and information for better control.

# KEY FEATURES

## Multichannel Support

Kofax AutoStore supports a wide range of document and information channels, including compatible office MFPs, mobile phones and tablets, Windows desktop PCs, Microsoft® Outlook®, and compatible desktop scanners, fax servers, and more. This enables distributed workers to work how, where, and when they work best while still adhering to consistent business rules and policies.<sup>3</sup>

## Bi-Directional Database Lookup

Easily search and retrieve database information for display on compatible MFP panels, Windows desktop, or mobile<sup>4</sup> devices. With the database lookup capability and pre-defined workflows, the value entered in one index field triggers a database search to fill the other fields automatically, thereby accelerating the indexing tasks.

## Business Process Automation, Workflow Support

Kofax AutoStore can automate your document-driven business processes to help with costs; improve operational efficiency, communication, and collaboration; and support organizational efforts around compliance with laws and regulations.<sup>5</sup>

## System Connectors

Kofax AutoStore can currently connect to 40 popular, compatible enterprise software applications.<sup>1</sup> Designed to help increase the volume and accuracy of information that flows into those systems, Kofax AutoStore connectors are free of charge.

## Native LDAP Integration

From any supported MFP, Kofax AutoStore users can browse your company contact list or search by domain name to return selectable list of addresses. Just select and confirm to scan to one or multiple addresses.

# DETAILED CAPABILITIES

## Capture Sources<sup>3</sup>

Kofax AutoStore supports a wide range of compatible document and information channels:<sup>6</sup>

- Multifunction Printers (MFPs)
- Smartphones
- Copiers
- Desktop Scanners
- Desktop PCs
- Microsoft® Office® applications<sup>1</sup>
- Email clients
- Email inbox
- Directory (network or local)
- Email server (SMTP, POP3, IMAP)
- Fax servers
- Local and remote folders
- FTP sites (secure and unsecure)

# PROCESSING CAPABILITIES

- Full text recognition
- Zonal text recognition
- Hand-printed character recognition (ICR)
- Form recognition (structured/semi-structured)
- Optical Mark Reading (OMR)
- Image cleanup
- MRC PDF compression
- Bar code recognition (1D/2D4)<sup>7</sup>
- Bates Stamping
- Encryption/decryption<sup>7</sup>
- Forms Overlay
- Reporting
- Automated email notification

## Route Destinations<sup>3</sup>

- Network folders
- Email
- Fax servers
- Printers
- ODBC-compliant databases
- Send to HTTP
- Secure FTP sites
- Send to XML and WebDav
- Compatible Document Management Systems<sup>1</sup> and Cloud Services<sup>1</sup> from vendors such as Box™, Microsoft®, Google®, EMC®, OpenText®, FileNet®, Interwoven®, IBM®, Docuware®, and more
- CSV, command files
- Captaris RightFax

## System Requirements

### Hardware

- Microsoft® Windows® operating system (OS) running on computer with at least 2 GHz Processor
- Minimum 2 GB of RAM is necessary, but 4 GB or greater is recommended
- Minimum of 10 GB of hard disk space – NIC Card

### Operating System

- Supported Microsoft® Windows® operating systems:
  - Windows Server 2012 R2: Standard and Datacenter
  - Windows 8.1 (32\64 bit)
  - Windows 7 (32\64 bit): Professional, Unlimited, and Enterprise with the latest service pack
  - Windows 10

### Additional Software

- Microsoft® .NET Framework 3.5
- Microsoft® .NET Framework 4.0
- Microsoft® .NET Framework 4.5

To learn more about Kofax AutoStore,  
please contact your Authorized Canon Solutions America Sales Representative.

<sup>1</sup> Subscription to a third-party service may be required. Subject to third-party provider terms and conditions. A list of compatible third-party software can be accessed on <https://www.kofax.com/>.

<sup>2</sup> Canon offers products that contain certain security features, yet many variables can impact the security of your devices and data. Canon does not warrant that use of features will prevent security issues. Nothing herein should be construed as legal or regulatory advice concerning applicable laws; customers must have their own qualified counsel determine the feasibility of a solution as it relates to regulatory and statutory compliance. Some security features may impact functionality/performance; you may want to test these settings in your environment.

<sup>3</sup> A list of compatible capture mediums and route destination can be accessed on [https://kofaximaging.custhelp.com/app/imaging/supported\\_devices/](https://kofaximaging.custhelp.com/app/imaging/supported_devices/) and <https://www.kofax.com/>.

<sup>4</sup> Optional add-on required.

<sup>5</sup> Canon Solutions America does not provide legal counsel or regulatory compliance consultancy, including without limitation, Sarbanes-Oxley, HIPAA, GLBA, Check 21, or the USA Patriot Act. Each customer must have its own qualified counsel determine the advisability of a particular solution as it relates to regulatory and statutory compliance.

<sup>6</sup> File Import license may be required for local and remote folder watching. A QuickCapture Pro license may be required for desktop scanners. User licenses enable all the others listed.

<sup>7</sup> Kofax AutoStore 8.0 utilizes AES 256, SHA-2 256, and SHA-2 512, ECDSA 256 for document encryption; communications encryption is HTTPS and SSL.



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